New York State
Department of State
Division of Corporations
Albany, NY 12231
www.dos.state.ny.us

CERTIFICATE OF INCORPORATION OF

THE INDIAN PENTECOSTAL CHURCH OF GOD [NORTH AMERICA - EASTERN REGION]

(Insert Corporation Name)

Under Section 402 of the Not-for-Profit Corporation Law

FIRST: The name of the corporation is: <u>THE INDIAN PENTECOSTAL CHURCH OF</u>
<u>GOD [NORTH AMERICA - EASTERN REGION]</u>

SECOND: The corporation is a corporation as defined in subparagraph (a) (5) of Section 102 (Definitions) of the Not-for-Profit Corporation Law.

THIRD: The purpose or purposes for which the corporation is formed are as follows (type or print clearly):

- Said corporation is an association of several local churches in north America and is organized to strengthen the bonds of fellowship, love and charity among the member churches, other regions and the General Council of the India Pentecostal Church of God.
- Said corporation is organized exclusively for charitable, religious, educational, and literary purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

FOURTH: The Corporation shall be a Type B corporation pursuant to Section 201 of the Not-for-Profit Corporation Law. (Please insert Type A, B, C or D, as appropriate.)

FIFTH: The office of the corporation is to be located in the County of **QUEENS**, State of New York.

SIXTH: The names and addresses of the initial directors of the corporation are (a minimum of three are required):

Rev. Mathew Samuel 126 Dewey Avenue Albertson, NY 11507

Rev. T.C. Mathew 30 Veranda Ave Little Falls, NJ 07424 Rev. Joseph Williams 85 Marion Street Nyack, NY 10960

Mr. Michel Johnson 112 Leonard Blvd. New Hyde Park, NY 11040 Mr. Varghese Philip 2444 Fifth Avenue East Meadow, NY 11554

SEVENTH: The Secretary of State is designated as agent of the corporation upon whom process against it may be served. The address which the Secretary of State shall mail a copy of any process accepted on behalf of the corporation is:

Rev. Joseph Williams 85 Marion Street Nyack, New York 10960

EIGHTH: No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. Notwithstanding any other provisions of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or other corresponding section of any future federal tax code. Upon the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of ay future tax code. Any such assets not so distributed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Rev. Joseph Williams
(Type or print name of incorporator)

(Signature)

85 Marion Street, Nyack, New York 10960 (Address)

CERTIFICATE OF INCORPORATION OF

THE INDIAN PENTECOSTAL CHURCH OF GOD [NORTH AMERICA - EASTERN REGION]

(Insert Corporation Name)

Under Section 402 of the Not-for-Profit Corporation Law

Filed by:

Rev. Joseph Williams

(Name)

85 Marion Street (Mailing address)

Nyack, New York 10960

(City, State and Zip code)

NOTE: This sample form is provided by the New York State Department of State Division of Corporations for filing a certificate of incorporation. This form is designed to satisfy the minimum filing requirements pursuant to the Not-for-Profit Corporation Law. The Division will accept any other form which complies with the applicable statutory provisions. The Division recommends that this legal document be prepared under the guidance of an attorney. The Division does not provide legal, accounting or tax advice. This certificate must be submitted with a \$75 filing fee made payable to the "Department of State."

For DOS use only

<u>BY-LAWS</u> THE INDIAN PENTECOSTAL CHURCH OF GOD INORTH AMERICA EASTERN REGION | DBA IPC NA - EASTERN REGION

The Indian Pentecostal Church of God [North America -Eastern Region] hereafter referred to as "IPC North America - Eastern Region "or "the Region" and doing business as (DBA) IPC NA - Eastern Region, is an official region of the Indian Pentecostal Church of God (IPC) with international headquarters in Kumbanad, Kerala, India, engaged in cooperative fellowship with IPC. Accordingly, the Region shall follow the Memorandum of Association and Constitution of the Indian Pentecostal Church of God with the following exceptions provided under Article XIX Section V:

- 1. A congregation having eleven or more baptized members, including the pastor, accepting the doctrine of the Bible as specified in the Article of Faith of the IPC Constitution shall be a member of the Region. A congregation with ten or less members shall be regarded as an outstation of the Region. Existing churches will continue in the Region regardless of minimum membership provided the fellowship is active and meets regularly at a designated place of worship. Churches seeking membership shall submit a written request to the Region Council and membership becomes effective only upon the Council's approval.
- 2. Region membership is voluntary and the Region recognizes the existence of separate articles of incorporation and bylaws of member churches and in their independence. Accordingly, member churches shall have the right to govern themselves according to their own bylaws and the Region shall not intervene in the internal affairs of member churches unless requested to do so by a member church. However, the Region shall have the right to terminate the membership of a church for violating the articles of faith and/or other resolutions of the Region Council.
- 3. Member churches shall reserve the right to appoint and/or remove their pastor (s) according to their own bylaws. However, the Region Council shall have the right to review the credentials of pastors so appointed prior to their acceptance as a Pastor in the Region. Pastor(s) of member churches shall be ordained ministers with IPC credentials. If not, pastor(s) so appointed should have credentials acceptable to the Region and submit a written request to the Region Council seeking IPC membership to be recognized as the pastor of the member church. If the pastor fails to seek Region recognition and IPC membership within 30 days of his effective appointment, the membership of the church will be suspended until the pastor obtains IPC membership.
- 4. The Region general body shall meet at least once every three years, preferably in December, and shall consist of the pastor of the member church and church representatives according to the following proportions:
 - a) One (1) representative from churches having membership of 11 to 24
 - b) Two (2) representatives for churches having membership of 25 to 50
 - c) Three (3) representatives for churches having membership of 51 to 100
 - d) Four (4) representatives for churches having membership of 101 to 200
 - e) Five (5) representatives for churches having membership of 201 and above
 - f) Representation to existing churches with ten or less members will be limited to one (1), preferably the pastor.

- 5. Notice of the general body shall be given in writing to all member churches at least three weeks in advance addressed to the pastor of the member church. Publication of the notice of the general body in a local newspaper is not necessary.
- 6. The Region Council shall consist of a minimum of 21 members, including the Region officials, subject to the following conditions:
 - a) At least one fourth (1/4) of the officials and members of the Council shall be from churches located outside of New York state.
 - b) No church shall have more than one member in the Region Council, excluding the officials, unless every church represented at the general body is given representation in the Council. Council members shall be nominated only from the floor.
 - c) The proportion of pastors and believers in the Council shall be 11 to 10, respectively. Members added to the Council to maintain the required proportion shall be elected from the floor without restrictions (b) above.
- 7. No member church shall hold more than one executive position. No executive officer of the Region shall hold an executive position in other regions of IPC or in a non-IPC church. No executive officer shall hold the same position for more than two consecutive terms.
- 8. Officers of the Region Council shall be at least 40 years of age and the council members shall be at least 35 years of age. Officers and Council members shall have a minimum of three (3) years of continuous membership in a member church(s) within the Region. The president and vice-president shall have ten (10) years ministerial experience and the secretary shall have a minimum of seven (7) years ministerial experience. A minister officer shall be the pastor(s) of a member church or a General Minister.
- 9. The region recognizes three categories of ministers: (1) The duly appointed pastor(s) of member churches; (2) General Minister (s) recognized and appointed as such by the Region Council for region wide ministry; [A senior pastor who maintains membership in a member church and has a minimum of twenty-five years of pastoral experience, including ten years as an IPC minister in North America, may be considered for appointment as a general minister] and (3) Credential holding IPC ministers engaged in Region sponsored or recognized gospel work and/or missions within the Region territory.
- 10. The Christian Education Department of the Region shall be known as the Sunday School Association. The Sunday School Director and the associate director(s) shall constitute a Sunday School Board which shall oversee the activities of the department. The Sunday school general body shall elect the Sunday School Director and associate director(s) and shall decide the number of associate directors and the composition of the Sunday School Board. The Sunday school general body shall consist of Sunday school teachers from member churches according to the proportion stated in #4 above. The activities of the Sunday School Association are subject to the review and supervision of the Region Council who shall have final say on all matters of disagreement. The Sunday school Director shall be an ex-officio member of the Region Council unless otherwise elected and shall be at least 40 years of age. The term of the Sunday school Director shall be three years.

- 11. The Region shall have a youth department known as the Pentecostal Young People's Association (P.Y.P.A.). The purpose of this department shall be to promote fellowship and service among young people of the Region. A president and other officials as necessary shall be elected for P.Y.P.A. in a general body meeting of P.Y.P.A. called for that purpose, from the youth representatives of member churches of the Region, representation being proportional to the membership of the church (#4 above). The term of office of the PYPA officials shall be three years subject to annual reconfirmation at the PYPA general body. The activities of P.Y.P.A. are subject to the supervision of the Region Council who shall have final say on all matters of disagreement. The President of P.Y.P.A will be an ex-officio member of the Region Council unless otherwise elected. All P.Y.P.A officers shall be between 25 and 40 years of age at the time of election.
- 12. The Eastern Region shall have a women's department known as the Sodaree Samajam or Women's Fellowship. A president and other officers as necessary shall be elected from a general body of the female members of the member churches. If voting becomes necessary church representation shall be in proportion to the membership of the church (#4 above). The president shall be at least 40 years of age and all other officers shall be at least 25 years of age. The term of the officers of the Women's Fellowship shall be three years. The activities of the fellowship are the subject to the supervision of the Region Council who shall have final say on all matters of disagreement.
- A minimum of two of the five officers of the Region shall be present during the General Body 13. meetings of the above (#10, 11 &12) departments of whom one shall be a Pastor who will act as the presiding officer.
- 14. Amendments to this bylaws shall be made only by a two-third vote of the General Body who are in attendance at any regular or special meeting called for that purpose, provided that due notice of at least four (4) weeks be given of such proposed change to all member churches addressed to the pastors of the member church and all council members.
- Adopted and approved this 21st day of December 2008, at the annual general body meeting held at 15. the India Pentecostal Church, 214-58 Jamaica Avenue, Queens Village, New York 11428.

In Witness thereof:

Rev. Mathew Samuel

(President)

Varghese Philip (Treasurer)

Rev. T.C. Mathew

(Vice-President)

Michel Johnson (Joint Secretary) Rev. Joseph Williams

(Secretary)

Bylaw Committee Members:

Rev. P. B. Thomas

Rev. Thomas Mathai

Rev. Alvin David

Bro. Thomas Kidangalil

Bro. Oommen Ebenezer